



A new job opportunity as:

HQ ASCB OPERATIONS OFFICER

Salary: £40,549

Civil Service C2 Grade Equivalent

Applications are invited for the full time post of Operations Officer, Army Sport Control Board. The Ops Offr will be the assistant and deputy to the COS HQ ASCB. The Ops Offr's primary responsibility is to act as the focal point for those sports who have a volunteer secretary and who are thus not based in HQ ASCB. This will involve regular contact with the volunteer Secretaries and advising on a range of topics such as funding, governance and assurance. In addition, they are the ASCB's staff lead for the authorisation of Overseas Sports Visits and the staff lead for the management of Statement of Training Requirement for Army Sports Officials and Coaches. They manage and direct the Asst Ops Offr who is responsible for the delivery of Media and Comms for ASCB. The Ops Offr links in to RC to ensure that civil engagement opportunities through sport are exploited and captured on a database. Ops Offr will be information security officer for ASCB and will be required to analyse 6 monthly sports data capture exercises prior to ASCB Management Boards.

The applicant should ideally be a retired Army Officer of minimum Maj rank or civilian equivalent. The post requires a sound knowledge of Army Practices and Procedures. The individual will have command experience and be able to demonstrate strong leadership, management and communication skills, together with a blend of sound judgement, tact and diplomacy. The post requires a team builder and motivator with proven experience of delivering/organising sport. Experience of public accounts, charitable law and non-public investment is desirable. Some travel and anti-social hours will be

In return, we offer excellent working conditions, a friendly and lively working environment, a generous leave entitlement, access to excellent sports facilities and even free car parking! Although employed as a Crown Servant, the post is bi-analogous to the Civil Service and commands the same salary grading, plus participation in the Civil Service pension scheme.

A full job description is available from our dedicated website: www.armysportcontrolboard.org

Applications are invited to

CV's to: jgoodliff@ascb.uk.com

Closing Date: 4th September 2020

Interview Date: 7th October 2020