

APPLICATION FOR AUTHORITY TO CONDUCT AN OVERSEAS SPORTS VISIT

Serial	Required Information	Applicants are to insert the details into the boxes below
1	Name of Sports Competition or Activity: <i>(i.e. Ex Winter Training - Army Athletics or World Masters Games - Corps Team etc)</i>	
	Name of the unit, Corps or Army Team: <ul style="list-style-type: none"> • Team name: 	
	Type of activity or event you wish to take part in:¹ <ul style="list-style-type: none"> • <i>Sports competition/event/activity*:</i> • <i>Training Camp*:</i> <i>(In prep for forthcoming season)</i> • <i>Winter Sport activity*:</i> 	
	Country and city/town to be visited (i.e. Canada/Calgary): <ul style="list-style-type: none"> • <i>Country:</i> • <i>City/Town:</i> 	
	Inclusive dates of the OSV: <ul style="list-style-type: none"> • <i>From:</i> • <i>To:</i> 	
	In theatre POC to include contact details: <ul style="list-style-type: none"> • <i>Name:</i> • <i>Sport Appointment:</i> • <i>Affiliated in-country Sports Body:</i> 	
	Brief explanation or justification for teams which is to include: <ul style="list-style-type: none"> • <i>Aim of the visit</i> • <i>Type of activity or participation:</i> • <i>Number of fixtures:</i> • <i>Number of personnel:²</i> 	<i>Male: Female: Civilian³:</i>
	Commanding Officer/Head of Establishment authority <p style="text-align: center;">or</p> Chairman or Director of Corps/Army Team authority	<i>Yes/No*</i> <i>Rank and Name:</i> <i>Contact email address</i> <i>Yes/No*</i> <i>Rank and Name:</i> <i>Contact email address:</i>

¹ Applicants are to provide a link to the event/competition or a copy of the invitation from the overseas sports team, event organiser or governing body.

² Insert a breakdown of military personnel attending the OSV and also the total numbers of civilian personnel.

³ Note that civilian personnel are not entitled to Public and ASL funding nor will they be given on duty status.

	Army Sports Secretary Approval <ul style="list-style-type: none"> • Does the event/activity meets NGB objectives and policy: • Army Sports Secretary details: • Contact details: 	Yes/No*: Rank Name: Email address:
	Diplomatic Clearance⁴	Requested Yes/Not yet/Approved ^{5*}
	Details of any Defence Engagement activities to be conducted during the visit:	
	Details of last overseas tour to include <ul style="list-style-type: none"> • Dates • Location: • Dates Last visited a Zone 4 or 5 country⁶: 	
	An Army Sports Lottery Grant may be applied for:	Yes/No*
	Activity Lead details and contact address: <ul style="list-style-type: none"> • Rank: • Name & Intls: • Mil Tel: • Civ Tel: • Mobile: • Mil email: • Civilian email: • Postal address: 	
	<ul style="list-style-type: none"> • Signed: 	
	<ul style="list-style-type: none"> • Rank & Name: 	
	<ul style="list-style-type: none"> • Date: 	

* Delete as necessary

The completed form is to be sent electronically to sduncan@ascb.uk.com & gehlen@ascb.uk.com at Army Sports Control Board for both individual and team overseas sports visits and sporting competitions/events.

⁴ Diplomatic clearance does not need to be applied for until after ASCB approval of the OSV. However, it is the responsibility of the activity lead to seek

⁵ Enclose an e-copy of your Dip Clearance if already approved.

⁶ Include if applicable Zone 4 – N Africa, Middle East, Cyprus, Tenerife, Dubai, Turkey etc. Zone 5 – Rest of World: USA, S Africa, Australia, NZ, Fiji, etc.