

Defence Instructions and Notices (Not to be communicated to anyone outside HM Service without authority)	
Title:	The Army Indoor Tennis Championships 2019
Audience:	All Army personnel
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Content:	Application method and details of the 2019 Army Indoor Tennis Championships
Sponsor:	Army Lawn Tennis Association
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Keywords:	Tennis; Army Lawn Tennis Association; ALTA; indoor; sport
Local Keywords:	
Supplements: (Please click on the links to access >>>>)	Annex A: Army Indoor Tennis Championships 2019 entry form
Related Info:	Army Lawn Tennis Association website (www) 2018DIN10-021 Travel at Public Expense for Army Sport JSP 660 Sport in the UK Armed Forces JSP 800 Defence Movement and Transport Regulations
Classification:	OFFICIAL

1. The 2019 Army Indoor Tennis Tournament will be held at the Aldershot Tennis Centre over the period Wed 27 Feb to Fri 1 Mar 19.
2. **Aim.** The Tournament has 2 aims:
 - a. To offer opportunity for eligible personnel to play tennis in a friendly but competitive environment.
 - b. To identify talent for the Army team.
3. **Events.** The Tournament will consist of 2 main events:
 - a. Men's Singles.
 - b. Ladies' Singles.
 - c. **Masters' Singles.** If there are enough entries from either the Men's or Ladies' Masters cohorts then it may be possible to run separate Masters events. If there are not enough numbers to make this viable, the Masters will simply be incorporated into the 2 main events.

4. **Eligibility.** Eligibility criteria are as follows:

a. **Men's Singles.** Open to all male, Army personnel (Regular, Army Reserve and University Officers' Training Corps) who will be serving on 1 Mar 19.

b. **Ladies' Singles.** Open to all female, Army personnel (Regular, Army Reserve and University Officers' Training Corps) who will be serving on 1 Mar 19.

c. **Masters' Singles.** Open to serving, Army personnel (Regular, Army Reserve and University Officers' Training Corps) and to retired personnel who have served a qualifying engagement. All competitors must be aged over 45 (for men) and 40 (for women) on 31 Dec 19.

5. **Format.** The format of each event will depend upon the number of entries but the underlying principle is to maximise an individual's time on court against different opponents. Events are therefore likely to consist of 2 days of initial qualification pools (round-robins), followed by quarter-finals, semi-finals and finals.

6. **Timings.** The outline timings are:

a. Wed 27 Feb 19 (**Men's events only**).

- 0830 - 0855 hrs: Player arrival and registration.
- 0900 hrs: Welcome and briefing by the Tournament Referee.
- 0920 – 1800 hrs: Men's qualification matches.

b. Thu 28 Feb 19 (**Ladies' events start**).

- 0830 - 0845 hrs: Player arrival and registration.
- 0845 – 1800 hrs: Remaining, men's qualification matches.
- 0900 hrs: Welcome and briefing by the Tournament Referee for the female competitors.
- 0910 – 1800 hrs: Ladies' qualification matches.

c. Fri 1 Mar 19.

- 0830 - 0855 hrs: Player arrival and registration.
- From 0900 hrs – Remaining qualification matches.
- From 1030 hrs – Quarter-finals and semi-finals.
- 1400 hrs – Finals.

7. **Location.** The Tournament will take place on the 4 indoor courts at the Aldershot Tennis Centre, Prince's Ave, Aldershot, GU11 2LB. Parking is available on site. Changing and shower facilities will be available.

8. **Accommodation.** Individuals are requested to make their own accommodation arrangements. Bed spaces in Aldershot have been pre-booked for the Tournament. Competitors can book these on a first come, first served basis through the Central Accommodation Booking Service on 01252 354305, quoting reference number 150067. Joining instructions and a car pass form will be issued at the time of booking.

9. **Duty status.** Personnel that attend the competition will be classified as On-Duty and the event has been authorised by the Army Sports Control Board. Competitors are to ensure that their participation is included in unit Part 1 Orders for insurance purposes. Competitors may also wish to consider taking out additional personal accident cover.

10. **Travel.** In accordance with 2018DIN10-021 competitors are authorised to claim travel costs associated with this competition. They may also request duty transport from their local transport unit in accordance with JSP 800. Travel claims for representative sport are admissible and travel costs re-claimed using the JPA i-Expense menu. This DIN is to be used as authority when claiming travel costs or when booking duty transport.

11. **Messing.** Competitors will be able to purchase hot and cold food at the Centre throughout the Tournament at their own expense¹. Tea and coffee will be provided free of charge. A finals day lunch will be available, free of charge, in the lounge of the Aldershot Tennis Centre on Fri 1 Mar for sponsors, guests, players and spectators.

12. **Entry Fees.** The majority of costs have been funded through sponsorship, however, there will be a £5 entry fee for each competitor (there is no additional cost if a Masters event is run). Competitors may pay by personal cheque, made payable to "ALTA", with their completed entry form. Although cheques are the preferred method of payment, cash will also be accepted when competitors register on their first day. Entry fees will be refunded at the discretion of the Tournament Referee prior to the event but only for valid, military reasons.

13. **Entry Form.** Personnel who wish to compete in the 2019 Army Indoor Tennis Tournament are to submit Annex A to the Tournament Referee by **COP 14 Feb 19**.

Conduct

14. **Dress.** Competitors are to wear appropriate, non-marking footwear and suitable tennis clothing, such as shorts and t-shirts when competing. Competitors wearing unsuitable clothing (eg t-shirts with inappropriate logos) will be required to change. Where possible, 'whites' should be worn by the finalists.

15. **Equipment.** Competitors are to bring a tennis racket and are advised to bring a spare in case they break a string. A restringing service may be available but competitors should not rely on this. Balls will be provided by the Tournament Referee.

¹ Missed meals or subsistence allowance is not admissible for sport.

16. **Adjudication.** Tennis and tournament rules will be enforced by the Tournament Referee, whose decision will be final. Lawn Tennis Association umpires have been requested to officiate on Finals' Day.

17. **Attendance.** It is understood that competitors may have work related commitments during the Tournament. If so, the Tournament Referee must be informed in advance of the first day. While every attempt will be made to accommodate these commitments, competitors who cannot commit to the Tournament schedule may be disqualified. All competitors are encouraged to be present for the finals and the subsequent presentation ceremony on the final day. Any and all absences should be discussed with the Tournament Referee so that adjustments can be made for the benefit of all.

Summary

18. The 2019 Army Indoor Tennis Tournament will be held at the Aldershot Tennis Centre over the period Wed 27 Feb to Fri 1 Mar 19. The Men's events will start on Wed 27 Feb and the Ladies' events will start on Thu 28 Feb. The cost is £5 per competitor and the closing date for entries is COP 14 Feb 19.