**APPLICATION FOR AUTHORITY TO CONDUCT AN OVERSEAS SPORTS VISIT**

|  |  |  |
| --- | --- | --- |
| **Serial** | **Required Information** | **Applicants are to insert the details** **into the boxes below** |
| 1 | **Name of Sports Competition or Activity:***(i.e. Ex Winter Training - Army Athletics or* *World Masters Games - Corps Team etc)* |  |
|  | **Name of the unit, Corps or Army Team:** * Team name:
 |  |
|  | **Type of activity or event you wish to take part in:[[1]](#footnote-1)** * *Sports competition/event/activity\*:*
* *Training Camp\*:(In prep for forthcoming season)*
* *Winter Sport activity\*:*
 |  |
|  | **Country and city/town to be visited (i.e. Canada/Calgary):** * *Country:*
* *City/Town:*
 |  |
|  | **Inclusive dates of the OSV:*** *From:*
* *To:*
 |  |
|  | **In theatre POC to include contact details:** * *Name:*
* *Sport Appointment:*
* *Affiliated in-country Sports Body:*
 |  |
|  | **Brief explanation or justification for teams which is to include:** * *Aim of the visit*
* *Type of activity or participation:*
* *Number of fixtures:*
* *Number of personnel:* [[2]](#footnote-2)
 | *Male: Female: Civilian[[3]](#footnote-3):* |
|  | **Commanding Officer/Head of Establishment authority** **or****Chairman or Director of Corps/Army Team authority** | *Yes/No\***Rank and Name:**Contact email address**Yes/No\***Rank and Name:**Contact email address:* |
|  | **Army Sports Secretary Approval** * *Does the event/activity meets NGB objectives and policy:*
* *Army Sports Secretary details:*
* *Contact details:*
 | *Yes/No\*:**Rank Name:**Email address:* |
|  | **Diplomatic Clearance[[4]](#footnote-4)**  | *Requested Yes/Not yet/Approved[[5]](#footnote-5)\** |
|  | **Details of any Defence Engagement activities to be conducted during the visit:** |  |
|  | **Details of last overseas tour to include*** *Dates*
* *Location:*
* *Dates Last visited a Zone 4 or 5 country[[6]](#footnote-6):*
 |  |
|  | **An Army Sports Lottery Grant may be applied for:**  | *Yes/No\** |
|  | **Activity Lead details and contact address:*** *Rank:*
* *Name & Intls:*
* *Mil Tel:*
* *Civ Tel:*
* *Mobile:*
* *Mil email:*
* *Civilian email:*
* *Postal address:*
 |  |
|  | * **Signed:**
 |  |
|  | * **Rank & Name:**
 |  |
|  | * **Date:**
 |  |

\* Delete as necessary

The completed form is to be sent electronically to sduncan@ascb.uk.com & gehlen@ascb.uk.com at Army Sports Control Board for both individual and team overseas sports visits and sporting competitions/events.

1. Applicants are to provide a link to the event/competition or a copy of the invitation from the overseas sports team, event organiser or governing body. [↑](#footnote-ref-1)
2. Insert a breakdown of military personnel attending the OSV and also the total numbers of civilian personnel. [↑](#footnote-ref-2)
3. Note that civilian personnel are not entitled to Public and ASL funding nor will they be given on duty status. [↑](#footnote-ref-3)
4. Diplomatic clearance does not need to be applied for until after ASCB approval of the OSV. However, it is the responsibility of the activity lead to seek [↑](#footnote-ref-4)
5. Enclose an e-copy of your Dip Clearance if already approved. [↑](#footnote-ref-5)
6. Include if applicable Zone 4 – N Africa, Middle East, Cyprus, Tenerife, Dubai, Turkey etc. Zone 5 – Rest of World: USA, S Africa, Australia, NZ, Fiji, etc. [↑](#footnote-ref-6)