



HQ ASCB
JOB DESCRIPTION

Title: Army Elite Sport Programme Manager (AESPM)

Grade: Equates to C2 Civil Servant

Employer: Army Sport Control Board (ASCB)

Reports to: Director (DASCB)

Location: ASCB, Fox Lines, Aldershot, Hants, GU11 2LB

Job Purpose Summary:

Reporting to Director Army Sport Control Board (DASCB) as Chair of the AESP Programme Board, the Army Elite Sport Programme Manager (AESPM) is responsible for the day-to-day management, delivery and development of the Army Elite Sport Programme (AESP). Established in 2014, the AESP is to 'enable serving soldiers to regularly win medals at World Championships and Olympic games'. Success for the AESP is measured by the volume of Army athletes entering into World Class Programmes (WCPs) and winning podium places at senior international competitive events (non-age group) such as Olympic, World Championship, European Championship and Commonwealth Games.

The AESPM manages and delivers the AESP requiring regular engagement with stakeholders both internal (HQ ASCB, Army Sport Secretaries, Army Career Managers and Army Chain of Command) and external (UK Sport, English Institute of Sport (EIS), Talented Athlete Scholarship Scheme (TASS) and sporting National Governing Body (NGB)). The AESPM manages the Army's athletes in all elements of the Army Elite Sport Programme: Tier 1 (ReM), Tier 2 (TASS) and Tier 3 (BAe and ASCB Scholars). Taking an evidence-based approach, the AESPM will be responsible for the coordination of bi-annual elite athlete selection boards (to select for both the ReM and TASS), maintaining oversight of external athlete support services (EIS, TASS and NGB) and implementing a range of Talent Identification (TID), Talent Transfer (TT) and Talent Confirmation (TC) programmes.

Key Duties and Responsibilities:

- The AESPM is the day-to-day lead for the AESP and is responsible for coordinating all AESP activities with internal and external stakeholders. Taking an evidence-based approach, the AESPM will monitor elite athlete support provision and also the development of closer relationships with Government funded agencies who link directly into the elite athlete programmes (UK Sport, EIS, TASS and sporting NGBs). This will necessitate considerable travel and engagement with respective stakeholders and their centres for delivery (NSCs, NGB and Universities).
- The AESPM is the Secretary for the bi- Annual AESP Project Board which provides the overarching governance, direction and funding for the AESP.
- The AESPM acts as the Secretary for selection boards for both Tier 1 (ReM) and Tier 2 (TASS).
- Once selected for the ReM, the AESPM monitors athletes in terms of performance milestones and closely links with the Army Personnel Centre (APC) in Glasgow regarding career management assurance and future availability dates for return to unit.

- The AESPM has direct contact and oversight of athlete support programmes and practitioners. This currently includes strategic direction for EIS Strength and Conditioning (S&C) support, the GB Boxing Coach based in Aldershot and also delivery of the TASS athlete support programme (Aldershot Hub and Regional Delivery programme).
- The AESPM will lead on TID, TT and TC initiatives through the AESP Project Board with a priority of identifying new talent as early as possible at the point of entry to the British Army.
- Working with Army recruiters, the AESPM will link potential elite athletes who are already part of NGB programmes with a potential career in the British Army.
- The AESPM will be required to provide briefings as required for both internal and external meetings and conferences as the DASCBS representative in line with pre-agreed Lines To Take (LTT).

The AESPM sits on the following committees:

- As Secretary to the bi-annual AESP Project Board.
- As Secretary to the bi-annual AESP Resilience Margin Selection Board.
- As Secretary to the Annual TASS Selection Board.
- As Secretary to the annual AESP Elite Athlete Briefing Day.
- As a member of DASCBS monthly Prayers
- As a member of the ASCB Steering Committee

(The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform mutually agreed job-related tasks other than those specifically presented in this description)

Job Requirements: (Educational qualifications, knowledge, skills and abilities)

The applicant will expect to have a strong sport science degree and ideally qualified to MSc in a linked sport related area. Previous military service as an Army officer or civilian equivalent will be essential as will be a thorough understanding of the Army's manning and career management processes. The post requires a sound knowledge of the Army structure, practices and procedures. The individual will be able to demonstrate strong leadership and management skills, excellent communication skills and a blend of sound judgement, tact and diplomacy. The post requires experience of successfully delivering large scale projects and managing multiple tasks. Proven experience and understanding of Army Sport will be essential. Experience of public accounts and non-public investments is desirable. There will be significant travel and some anti-social hours associated with the AESPM role.

Approved: DASCBS, Maj Gen SA Burley

Date: Review August 2018