**MILITARY JUDGEMENT PANEL (MJP) – EVENT ASSESSMENT FORM**

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| Section 1 – Event Details |
| Event Title: |  |
| Activity(ies): |  |
| Organising Body (if a civilian event) |  |
| Location/s: |  |
| Date/s: | From: |  | To: |  |
| Section 2 – Proposing Unit Details |
| Unit Title: |  |
| Activity Leader: | Rank: |  | Name: |  | Tel: |  |
| Commanding Officer: | Rank: |  | Name: |  | Tel: |  |
| Section 3 – Event Description and Aim of Participation |
| Briefly describe the event and state the aims and objectives that will be achieved by those participating:  |
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| Section 4 – Funding Arrangements  |
| Briefly describe the funding arrangements proposed for participation in the event (i.e. entry fees, travel, accommodation, food, etc.):  |
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| Section 5 – Unit Participants |
| No of personnel participating: |  |
| Describe their role/s in the activity: |  |
| Describe their level of competence and preparedness for the activity:(include any qualification requirements and any pre-training) |  |
| Confirm fitness levels and medical status: (refer to para 5f of ACSO) |  |
| Section 6 – Event Safety |
| Describe the written instructions, verbal briefings and Duty of Care that will be afforded to participants: |
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| Describe the topographical and environmental conditions that are expected (i.e. terrain, sea state, weather, etc.): |
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| Describe any personal protective clothing and equipment that will be used throughout the event: |
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| Describe the minimum safety standard for any specialist equipment used (i.e. vehicles, bikes, boats, etc.):  |
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| Describe the medical arrangements that will be available throughout the event:  |
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| Describe the Communication Plan being used for the event (i.e. use of radios, mobile phones, GPS Trackers (include coverage) etc.): |
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| Describe the procedures for emergency recovery or evacuation: |
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| Describe the procedures for incident reporting and notification: |
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| Section 7 – Other Remarks |
| Use this section to provide any further details that the MJP should be made aware of or that may assist them in making their decision:  |
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| Section 8 – Authentication by Activity Leader |
| Signed: |  | Rank: |  | Name: |  | Date: |  |